

Business Directory Profile - FORM A (GENERAL INFORMATION)

What are the benefits of filling up the Business Directory Profile form?

FREE Business Directory Membership

FREE Listing in our Planner's Guide

FREE Listing in our Website Directory.

Keep in mind that the circulation of the Planner's Guide is international. Take this advantage to expand your business marketing. We also have "Competitive Advantage Plan" in our Planner's Guide. This plan will give your services and products marketing exposure more effective and valuable at a very reasonable price for an international marketing tool. If you are interested, please contact Ms. Amelia Roziman at 082 242516 or email at amelia@sarawakcb.com

Who are eligible for the benefit mention above?

If your company's products and services are in the category below and based in Sarawak, your company is eligible for the benefit. Please tick (✓) applicable category. Cut and Paste (✓) for online using.

Business Directory Category:

Venue and Accommodation

- Accommodation only
- Venue only
- Venue with Accommodation
- Unconventional Venue
- Event Management
- Destination Management Company
- Professional Conference Organizer

Other Suppliers

- Advertising, Marketing, Publishing, Designing, Printing and Corporate Gifts
- Catering / Restaurant / Lounge and Bar
- Entertainment (Culture dance, Singer, Jazz Band, Clown, Comedian, etc)
- Equipment Hire (AV and Lighting system, Exhibition Contractor, Storage, etc)
- Manpower Supplier (Crew, Secretarial services, etc)
- Photography and Video Production
- Security
- Speakers
- Translator
- Transportation

Which form does your business need to fill in?

The rest of the industries (FORM A)

Venue and Accommodation (FORM A&B)

Catering / Restaurant / Lounge & Bar (FORM A&C)

Transportation (FORM A&D)

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Company Name

Address					
Postcode		City		State	Sarawak

Telephone			Facsimile		
Email			Website		

Operational Staff	
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Contact Person (SALES)			
Salutation	First Name	Middle Name	Last name
Designation		Hand phone	

Contact Person (MANAGEMENT)			
Salutation	First Name	Middle Name	Last name
Designation		Hand phone	

Location (For example how many minutes from the airport by driving, from the city, from the main attractions, what are the attractions near by the venue and accommodation) For Venue and Accommodation and Restaurant, Lounge and Bar only.

Highlights / Unique Selling Points (What makes your company different from others?)

New Developments (For example room renovations in all the guest room, investing in new printing machine, buying 10 more coaches, etc.)

Client references (At least 2 examples of events your company has done in the past 2 years. Mandatory for DMC, PCO, Event Management Company and Catering)

Event	Client	Year

Please write a description (100 Words) of your company products and services. This paragraph will appear in our Meeting and Incentive Planners Guide and Website. *(Subject to editing and space constraints)*

In House - Meeting and Conference Facilities and Services. Please (X) applicable facilities and services.

Lighting System		Sound System		TV With Remote		DVD Player	
Rostrum		Screen		Projector		Other (Please Specify in the box below)	

Business Facilities. Please (X) applicable facilities and services.

Telephone and Voicemail		Facsimile Machine		Courier Services		Internet Access Type (Please specify)	
Desktop		Laptop		Color Printer		Black and White Printer	
Photocopy Machine		Stationary Kit		Laser Pointer		Secretarial Services	
Flip Chart		Microphone		Business Centre		Others (Please Specify in the box below)	

Accommodation Facilities / Services. Please (X) applicable facilities and services.

24 Hours Room Services		Express Check Out		Safety Deposit Box in room		Comforter Choices		Writing desk and Chair	
Laundry Services		Dry Cleaning Services		Safety Deposit at reception		Disabled Room Facilities		Complimentary newspaper	
Bathroom Accessories		Hairdryer		Air Conditioning		Separate Bath and Shower		Pillow Choices	
Alarm Clock		Fully Furnished Kitcher		Iron and Board		Private bath and Shower		DVD Player	
Coffee and Tea making Facilities		Mini Bar (Stocked)		Microwave		Radio		TV with Remote	
Telephone IDD		Mini Bar (Not Stocked)		Complimentary Mineral Water		CD Player		Desktop Computer	
Wake up Call		Baby Cots		Internet Access Type		Fridge		TV Cable Channel	

Others (Please Specify in the box)	
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Accommodation Facilities / Services. Please (X) applicable facilities and services. Fill in the blanks.

Shuttle Services If you are providing this service, please answer these questions)

Total Vehicle Type		Total Vehicle		Total Passenger Capacity	
Coffee House and Restaurant (Pease specify the name)		1) 2) 3) 4)			
Bars/ Nightclubs / Lounge (Pease specify the name)		1) 2) 3) 4)			
Retail Shops(Pease specify the name)		1) 2) 3) 4)			
24 hours Reception Services		Concierge		Luggage Storage	International Money Exchange
Babysitting		Childcare		Others (Please Specify in the box below)	

Recreational Facilities and Services. (X) applicable facilities and services and fill in the blanks. If your company specialize in any of these services please attach more information.

Gymnasium		Professional Trainer		Spa		Sauna	
Steam		Indoor Pool		Outdoor Pool		Indoor Jacuzzi	
Outdoor Jacuzzi		Physiotherapy		Massage		Basketball Court	
Beauty Services		Hairdressing		Golf		Badminton	
Tennis		Squash		Kids Play Centre		Others (Please Specify in the box below)	

Safety and Emergency Features. (X) applicable facilities and services and fill in the blanks.

Smoke Detector		Sprinkler		Hose Reel		Fire Extinguisher		Doctor On Call	
Standby Generator		Medical Centre		Emergency Broadcast		Public Address Map		Next Hospital	

Others (Please Specify in the box below)

General Information

Star Rating		Trading Hour (For Venue & Conventional Venue only)	
Check in time		Check out time	